

Equipment Checkout Albert Lea Area Schools

Student Name (please print) _____

Grade _____ ID# _____

Parent/Guardian Signature: _____ Date _____

Student/User Signature _____ Date _____

If student is 18 years of age, parent/guardian signature is not necessary unless still under the guise of a guardian.

Student Computer and Equipment Check Out:

Students and staff at ALHS have the opportunity to check out technology equipment, including digital video/still cameras, tripods, headphones, and other devices to use for school projects both during school hours and outside of the school day. If any equipment is damaged or lost, the student/parents/guardians are responsible for repairing the damage or paying for replacement.

All devices are to be used in accordance with the Technology Acceptable Use and Safety Policy. No software should be installed nor any settings changed on devices.

Please indicate permissions for the items listed below – choose technology yes/no based on your student’s level of responsibility and ability to properly maintain them.

Please Circle Yes or No for each box

****no mark will be default to “no” permission***

Permission to Checkout a Kindle/other wi fi device <i>(replacement cost \$200- \$1000)</i>		Permission to check out a digital video/flash camera <i>(replacement cost \$200-\$500)</i>		Permission to check out a small devices – such as flashdrive/headphones/tri- pods/ microphone <i>(replacement cost \$10-150)</i>	
Yes	No	Yes	No	Yes	No