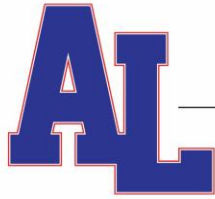


**ALBERT LEA**  
SCHOOL DISTRICT 241

**Minimum of 2 hours Rental**

**Facilities Use Application Fee for Group III and IV is \$20**

<b>Albert Lea High School</b>		<b>Hourly Rate</b>		
<b>Space</b>	<b>Group I &amp; II</b>	<b>Group III</b>	<b>Group IV</b>	
Auditorium	\$0	\$40	\$80	
Per Gym	\$0	\$20	\$40	
Swimming Pool	\$0	\$40	\$80	
Commons	\$0	\$30	\$60	
Kitchen	\$0	\$40	\$75	
Weight Room	\$0	\$30	\$60	
Locker Room	\$0	\$25	\$60	
Wrestling Room	\$0	\$30	\$60	
Track & Field	\$0	\$30	\$60	
Hammer Locker Rooms	\$0	\$30	\$60	
Classroom (or similar space)	\$0	\$20	\$40	
Hammer Field Lights	\$0	\$50	\$100	
Hammer Field	\$0	\$50	\$100	
<b>Southwest Middle School</b>				
<b>Space</b>		<b>Hourly Rate</b>		
<b>Space</b>	<b>Group I &amp; II</b>	<b>Group III</b>	<b>Group IV</b>	
Per Gym	\$0	\$20	\$35	
Little Theater	\$0	\$35	\$70	
Cafeteria	\$0	\$20	\$40	
Classroom (or similar space)	\$0	\$20	\$40	
<b>Brookside Education Center</b>				
<b>Space</b>		<b>Hourly Rate</b>		
<b>Space</b>	<b>Group I &amp; II</b>	<b>Group III</b>	<b>Group IV</b>	
Gym	\$0	\$20	\$40	
Cafeteria	\$0	\$20	\$40	
Boardroom	\$0	\$30	\$60	
Classroom (or similar space)	\$0	\$20	\$40	
<b>Elementary Buildings</b>				
<b>Space</b>		<b>Hourly Rate</b>		
<b>Space</b>	<b>Group I &amp; II</b>	<b>Group III</b>	<b>Group IV</b>	
Gym	\$0	\$20	\$40	
Cafeteria	\$0	\$20	\$40	
Classroom (or similar space)	\$0	\$20	\$40	



**ALBERT LEA**  
SCHOOL DISTRICT 241

- A \$35.00 per hour Custodial fee for weekends, holidays or special events.
- Media centers are considered classrooms, unless the intent is to use the computers. In this case, the media center would be rented as a computer lab.
- Groups III and IV are required to provide adequate proof of insurance. A special events policy is available for purchase through the school district for an additional \$50 per event.

Computer Lab Fee Schedule	Hourly Rate		
	Group I	Group II & III	Group IV
Space			
Computer lab	\$0	\$55	\$110

- A computer technician or a school employee must be on site for set-up, and/or technical problems. An additional fee may be charged.
- After the computer lab is done being used, the lab will be inspected. Any repairs or replacement of missing/destroyed property will be invoiced to the renter. The renter agrees to pay, within 30 days.
- There may be a reimbursement charge for consumables.
- Loading of software is NOT allowed, except upon pre-approval by the Coordinator of Information Technology.

**Equipment Rental Fee Schedule**

School equipment (i.e., athletic, audio-visual, etc.) may only be used on school district property. Special arrangements must be made to have trained personnel in charge. Equipment must be applied for at the same time the building use application is placed.

**Audio-Visual Equipment**

\$13.00 per day per item

Any equipment, other than standard audio-visual equipment, will be charged a daily fee deemed appropriate by the Director of Facilities and Transportation.

**Athletic Equipment**

Athletic equipment requests will be handled on an individual basis through the Athletic Director’s office. The School District may assign appropriate user fees to the equipment.

**Banquet Tables and Chairs**

Tables and chairs may be rented for use on school district property through the Office of the Director of Facilities and Transportation.

1. Rack of ten (10) tables \$13.00 per day
2. Rack of fifty (50) chairs \$13.00 per day
3. Hauling fee – employee/truck \$33.00 per hour